



EURO INDIA FRESH FOOD LIMITED

Reg. office: A-22/1, Ichhapore GIDC, Hazira-Magdala Road, Surat-394510, Gujarat, India. CIN: L15400GJ2009PLC057789. Email ID: investor@euroindiafoods.com Website: www.euroindiafoods.com
Phone: 0261-2913021/3041.

Notice convening the 11th Annual General Meeting (AGM) of the Members of “**EURO INDIA FRESH FOODS LIMITED**” (“Company/EIFFL”) to be held on Friday, September 25, 2020 at 10.00 a.m. at Plot No, A-22/1, Ichhapore GIDC, Hazira-Magdala Road, Surat-394510, Gujarat, India. The company is offering remote e-voting facility to its members enabling them to cast their vote electronically. The Company has appointed “**KFin Technologies Private Limited**”(“KFINTECH/Service provider”) for facilitating remote e-voting to enable the Members to cast their votes electronically pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 and as per SEBI LODR, Regulation, 2015.

In this regard, please turn over for the detailed process and manner for remote e-voting.

The instructions for remote e-voting are as under:

A. In case a Member receiving an Email of the AGM Notice from KFINTECH [for Members whose Email IDs are registered with the Company/Depository Participant(s)]:

1. Launch Internet Browser by typing the URL: <https://evoting.Kfintech.com>
2. Enter the login credentials (i.e. User ID and Password mentioned below), Event No., followed by Folio No./ DP ID. Client ID will be your User ID. However, if you are already registered with Kfin for e-voting, you can use your existing User ID and Password for casting your vote.
3. After entering these details appropriately, click on “Login”
4. You will now reach password change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one number value (0-9) and a special character (@, #, \$, etc). The system will prompt you to change your password and update your contact details like Mobile Number, Email ID, etc on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.
5. You need to login again with the new credentials.
6. On successful login, the system will prompt you to select the “EVENT” i.e. Euro India Fresh Foods Limited.



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7. On the voting page, enter the number of shares (which represents the number of votes) as on the cutoff date under “FOR/AGAINST” or alternatively, you may partially enter any number in “FOR” and partially in “AGAINST” but the total number in “FOR/AGAINST” taken together should not exceed your total shareholding as mentioned therein. You may also choose the option ABSTAIN. If the Member does not indicate either “FOR” or “AGAINST” it will be treated as “ABSTAIN” and the shares held will not be counted under either head.
 8. Shareholders holding multiple folios/Demat accounts shall choose the voting process separately for each folios/Demat accounts.
 9. Voting has to be done for each item of the Notice separately. In case you do not desire to cast your vote on any specific item it will be treated as abstained.
 10. You may then cast your vote by selecting an appropriate option and click on “Submit”.
 11. A confirmation box will be displayed, click “OK” to confirm, else “CANCEL” to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the Resolutions(s).
 12. Corporate/institutional Members (i.e. other than Individuals, HUF, NRI, etc) are also required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc, together with attested specimen signature(s) of the duly authorized representative(s) to the Company Secretary of the Company at E-mail ID: cs@euroindiafoods.com with a copy marked to as CC: evoting@kfintech.com The scanned images of the above mentioned documents should be in the naming format “ Corporate Name _ EVENT NO.”
 13. In case a person has become the Member of the Company after the dispatch of AGM Notice but on or before the cutoff date i.e. September 18, 2020; may write to the Kfin on the Email ID: evoting@kfintech.com or to Mr. Jay Pansuria, Company Secretary of the Company at Euro India Fresh Foods Limited, Plot No. A-22/1, Ichhapore GIDC, Hazira-Magdala Road, Surat-394510, Gujarat. Contact: 0261-2913021/3041, requesting for the User ID and Password. After receipt of the above credentials, please follow all the steps from Sr. No. 1-12 as mentioned in (A) above, to cast the vote.
- B. This year due to covid-19, Physical copies of Annual report won't be dispatched, if any shareholder wants physical copies then do contact to Mr. Jay Pansuria, Company Secretary of the Company at Euro India Fresh Foods Limited, Plot No. A-22/1, Ichhapore GIDC, Hazira-Magdala Road, Surat-394510, Gujarat. Contact: 0261-2913021/3041.
- C. The remote E-voting period commences on Tuesday, September 22, 2020 at 10.00 AM and end on Thursday, September 24, 2020 at 5.00 PM. During the Members of the Company holding shares in physical form or in dematerialized form as on the cutoff date being September 18, 2020



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may cast their vote by electronic means in the manner and process set out hereinabove. The remote E-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by Member, the Member shall not be allowed to change it subsequently. Further, the Members who have casted their vote electronically shall not vote by way of poll, if held at the Meeting.

- D. In case of any query pertaining to remote E-voting, please visit 'Help & FAQ's section of <https://evoting.kfintech.com> (KFINTECH's website).
- E. The voting right of the Members shall be in proportion to their shares of the Paid-up Equity Shares Capital of the Company as on the cutoff date being September 18, 2020.
- F. The Company has appointed Mr. Dhiren Dave, Practicing Company Secretary, Surat (M. ship 4889; CP. 2496) as a Scrutinizer to scrutinize the remote E-Voting process in a fair and transparent manner.
- G. The Scrutinizer shall, immediately after the conclusion of the voting at the AGM, first count the votes cast at the meeting, thereafter unblock the votes cast through remote E-voting in the presence of at least 2 (Two) witnesses not in the employment of the Company and make, not later than 3 days of conclusion of the meeting a consolidated Scrutinizer's Report of the total votes cast in favor or against, if ant to the Chairman of the Company.
- H. The Results on the resolutions shall be declared on or after the Annual General Meeting of the Company and the Resolution(s) will be deemed to be passed on the AGM date subject to receipt of the requisite number of votes in favor of the Resolution(s).
- I. The result declared along with the Scrutinizer's Report(s) will be available on the website of the Company (www.euroindiafoods.com) and service provider's website (<https://evoting.kfintech.com>) and the communication will be sent to the National Stock Exchange Of India Limited.-Emerge.