



Fresh Khao Healthy Raho



Manufacturer of Potato Chips, Extruded Products, Namkeen, Juices & Packaged Drinking Water

To,
The Board of Directors
EURO INDIA FRESH FOODS LIMITED.

August 14, 2020

NOTICE CALLING 05th BOARD MEETING OF 2020-21.

Dear Sir(s)/Madam,

This is to inform you that a meeting of the Board of Directors is scheduled to be held as per details given below:

Table with 2 columns: Day and Date, Time, Venue. Details: Saturday, August 22, 2020; 10.00 A.M.; A-22/1, Ichhapore: G.I.D.C., Hazira Magdala Road, Surat-394510, Gujarat, India.

If any of the Directors who shall not be able to attend this meeting are requested to send their leave of absence before the date of meeting.

Directors who may wish their presence through video conferencing, are requested to inform one day prior of the meeting to make the suitable arrangement according.

This meeting shall be held by keeping in view the social distancing and other measures to be followed due to Covid-19.

You are requested to make it convenient to attend the meeting.

Your's faithfully,

For & on behalf of the board of directors of
EURO INDIA FRESH FOODS LIMITED

Handwritten signature of Jay B. Pansuria

JAY B. PANSURIA
COMPANY SECRETARY.



# EURO INDIA FRESH FOOD LIMITED

Reg. office: A-22/1, Ichhapore GIDC, Hazira-Magdala Road, Surat-394510, Gujarat, India. CIN: L15400GJ2009PLC057789. Email ID: [info@eurofoods.com](mailto:info@eurofoods.com) Website: [www.euroindiafoods.com](http://www.euroindiafoods.com) Phone: 0261-2913021/3041.

Agenda of 5<sup>th</sup> /2020-21 Board Meeting scheduled to be held on Saturday, August 22, 2020 at 10.00 A.M. at the registered office of the Company.

Sr. No.	Particulars
1.	To Elect the Chairman.
2.	To confirm Quorum for the meeting.
3.	To approve and grant leave of absence, if any.
4.	To take note of the previous Board meeting minutes held on 25/07/2020.
5.	To consider and approve the draft notice of 11 <sup>th</sup> Annual General Meeting.
6.	To take note of Secretarial Audit Report for the financial year ended as on March 31, 2020.
7.	To consider and approve the Draft Director's Report for the financial year ended as on March 31, 2020.
8.	To consider and approve the appointment of scrutinizer for the 11 <sup>th</sup> Annual General Meeting.
9.	To approve the cutoff date for eligibility of voting of Shareholders as Friday, September 18, 2020.
10.	To approve the book closure dates from Saturday, September 19, 2020 to Friday, September 25, 2020.
11.	Any other matter with permission of the Chairman.



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## **Agenda Item No. 1:**

### **Election of Chairman:**

Mr. MANHARBHAI JIVANBHAI SANSPARA, Chairman and Managing Director of the company may be elected as a chairman of the meeting or in case of his absence in the meeting, the other present members can elect another chairman among from the present directors in the meeting.

## **Agenda Item No. 2:**

### **Quorum for the meeting:**

After ascertain the required quorum the meeting shall be proceed.

## **Agenda Item No. 3:**

### **Grant the Leave of Absence:**

If any leave of absence is received from the any Directors for this meeting then chairman may approve the same.

## **Agenda Item No. 4:**

### **Take Note of previous Board meeting held on 25.07.2020:**

The previous board meeting minutes which was held on 25.07.2020 may be placed on the table.

## **Agenda Item No. 5:**

### **To approve the draft notice for calling 11<sup>th</sup> Annual General Meeting of the company.**

The chairman of the company shall put the draft notice for calling 11<sup>th</sup> Annual General Meeting of the company.

## **Agenda Item No. 6:**

### **To take note of Secretarial Audit Report for the financial year ended as on March 31, 2020.**

The Chairman of the Company may take a note in the meeting of Secretarial Audit report for the Financial year ended as on March 31, 2020.

## **Agenda Item No. 7:**

### **To consider and approve the Draft Director's Report for the financial year ended as on March 31, 2020.**

The chairman of the company will place before the board the draft Director's Report for the financial year ended as on March 31, 2020.

## **Agenda Item No. 8:**

### **To consider the appointment of scrutinizer for the 11<sup>th</sup> Annual General Meeting.**

The Chairman will put proposal for the appointment of scrutinizer for the purpose of 11<sup>th</sup> Annual General Meeting.

## **Agenda Item No. 9:**

### **To approve the cutoff date for eligibility of voting by shareholders as Friday, September 18, 2020.**

The chairman shall inform the board of directors regarding the cut off date for the eligibility of voting by shareholders.

## **Agenda Item No. 10:**

### **To approve the book closure date from Saturday, September 19, 2020 to Friday, September 25, 2020.**



The chairman of the company shall inform the board of directors for the regarding the book closure dates from Saturday September 19 2020 to Friday September 25 2020.

**Agenda Item No. 11:**

**Any other matter with permission of the Chairman**

In case of any other agenda which are not mentioned in this Notice, might be taken and approved with the permission of the chairman.

